



The Structure Group of Companies Ltd

Covid-19 Risk Assessment



Hazard	Potential Harm	RATING	CONTROLS MEASURES	ACTION TO REDUCE RISK
Travel to and from site	<ul style="list-style-type: none"> Contract or spread of Covid-19 	H	<p>Avoid public transport where possible</p> <p>If using public transport travel off peak to avoid congested times.</p> <p>Maintain a distance of 2 metres wherever possible, avoid touching the face.</p> <p>Where this cannot be achieved ensure windows are left open on the vehicle providing ventilation and cover face with mask or visor,</p>	<p>Do not travel when unwell</p> <p>Suitable personal protective equipment to be worn</p> <p>Wash hands for 20 seconds using soap and water or hand sanitizer is soap and water or hand sanitizer if soap and water are not available before entering and after getting out of the vehicle.</p> <p>Regularly clean the vehicle using gloves and standard cleaning products, with particular emphasis on handles and other surfaces which may be touched during the journey.</p>
Access to site, using welfare facilities	<ul style="list-style-type: none"> Contract or spread of Covid-19 	H	<p>Stop all non-essential visitors to site</p> <p>Require all workers to sanitize hands before entering and leaving site.</p> <p>Ensure a 2m gap is maintained between people waiting to enter site</p> <p>Drivers must remain in their vehicles if the load allows it and must wash their hands before loading and unloading good.</p> <p>PPE will be selected and used in accordance with site operating rules and task specific requirements.</p> <p>Single PPE should be disposed of to avoid reuse.</p> <p>Reusable PPE should be washed thoroughly after each use.</p>	<p>Any person presenting COVID-19 symptoms will be denied access to site.</p> <p>Workers to sign in using text or phone call to be validated before start of shift time.</p> <p>Inductions may be carried out digitally to avoid unnecessary contact.</p> <p>No one to enter the site office unless invited</p>
Poor hygiene behaviors	<ul style="list-style-type: none"> Contract or spread of Covid-19 	H	<p>Ensure sufficient hand washing facilities are available for use.</p> <p>Soap and fresh water to be made available at all</p>	<p>Allow regular breaks to wash hands</p> <p>Wash hands with soap and water for 20 seconds regularly.</p>

Shergill Cottage, One Pin Lane, Farnham Common Berks SL2 3QS
cole@tsg.uk.com - www.tsg.uk.com - www.filmfloor.co.uk

Filmfloor.co.uk in association with TSG



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			<p>times.</p> <p>Provide suitable and sufficient rubbish bins for hand towels with regular removal and disposal.</p> <p>See something say something – if you observe bad practice or have a hygiene concern inform site management immediately.</p>	<p>Ensure extra supplies of hand sanitizer, soap and towels are stored securely.</p> <p>Provision of hand sanitizer where hand washing facilities are not available</p> <p>Dispose of any used paper towels, tissue papers in the receptacles provided</p>
Poor sanitary convenience	<ul style="list-style-type: none"> Contract or spread of Covid-19 	H	<p>Restrict the number of people using toilet facilities at any one time to ensure the 2m social distance rule e.g. use a welfare attendant if required</p> <p>Enhance the cleaning regimes for toilet facilities particularly door handles, locks and the toilet flush</p> <p>Provide suitable and sufficient rubbish bins for hand towels with regular removal and disposal.</p>	<p>Wash hands before and after using the facilities</p>
UV Fogging rooms			<p>Make sure building is empty and enhances to be secured and no entry signs to avoid anyone entering building and rooms</p>	<p>when fogging rooms all operatives will be masked overalls blue shoes and goggles</p>
Breaks lunchtime activities	<ul style="list-style-type: none"> Contract or spread of Covid-19 	H	<p>Communal facilities such as toilets, canteens, and smoking areas will be designed to promote social distancing and people will be required to queue 2meters apart.</p> <p>Dedicated eating areas will be identified on site to reduce food waste and contamination.</p> <p>Drinking water must be provided with enhanced cleaning measures of the tap mechanism introduced</p> <p>All areas used for eating must be thoroughly cleaned at the end of each break and shift, including chairs, door handles, vending machines and payment devices.</p>	<p>The workforce will be required to stay on site once they have entered it and not use local shops.</p> <p>Break times must be staggered to reduce congestion and contact at all times</p> <p>Break times are to be taken in vehicles where possible.</p> <p>The workforce will be asked to bring pre-prepared meals and refillable drinking bottles from home</p>



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				<p>Workers must sit 2 metres apart from each other whilst eating and avoid all contact</p> <p>Crockery, eating utensils, cups etc. must not be used. Tables must be cleaned between each use</p> <p>All rubbish must be put straight in the bin and not left for someone else to clear up.</p>
Working in close proximity to others	<ul style="list-style-type: none"> Contract or spread of Covid-19 	H	<p>Plan work to minimize contact between workers,</p> <p>Regularly clean the inside of vehicle cabs and between use by operators</p> <p>Wherever possible video and voice calls will be used to replace face to face meetings.</p> <p>Use of stairs should be avoided and lifts where available.</p> <p>Tools and equipment will be used by designated people and cleaned after completion of work to reduce the chance of cross contamination.</p>	<p>Works where a distance of 2m cannot be maintained –</p> <p>If a situation requires more than one person to be present to undertake works such as 2 man lifts of bulky items, additional PPE will be used and the task will be supervised to ensure minimal risk of exposure.</p> <p>Re-useable PPE must be thoroughly cleaned after use</p> <p>Single use PPE must be disposed of so that it cannot be reused</p> <p>Increase ventilation in enclosed spaces</p> <p>PPE Where a 2 metre distance cannot be maintained suitable barrier masks, goggles with side covers and/or gloves. Single use PPE will be disposed of so that it cannot be reused.</p> <p>PPE to be taken home and cleaned at home.</p> <p>FFP1, 2 or 3 protection and above disposable masks to be worn (supplies of these are currently being reserved for medical staff so these may be difficult to procure) where face to face working cannot be avoided.</p>



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Cleaning communal areas	<ul style="list-style-type: none"> Contract or spread of Covid-19 	H	<p>Cleaning procedures need to be enhanced / in place across the site, particularly in communal areas and at touch points.</p> <p>Rubbish collection and storage points will be increased and emptied regularly throughout and at the end of each day.</p>	<p>Enhanced cleaning procedures to be in place across the site, particularly in communal areas and at touch points including:</p> <ul style="list-style-type: none"> Taps and washing facilities Toilet flush and seats Door handles and push plates Handrails on staircases and corridors Lift controls Machinery and equipment controls Canteen Food preparation and eating surfaces
Respiratory cough and hygiene	<ul style="list-style-type: none"> Contract or spread of Covid-19 	H	<p>'Catch it, bin it, kill it'</p> <p>Site workers and visitors must be encouraged to minimise potential COVID-19 transmission through good respiratory hygiene measures:</p> <p>Tissues, waste bins (lined and foot operated) and hand hygiene facilities must be available.</p>	<p>Hands must be cleaned regularly (using soap and water if possible, otherwise using other approved hand sanitisers which are alcohol-based hand rubs) and especially after coughing, sneezing, using tissues or after any contact with respiratory secretions and contaminated objects.</p> <p>Disposable, single-use tissues must be used to cover the nose and mouth when sneezing, coughing or wiping and blowing the nose.</p> <p>Used tissues must be disposed of promptly in the nearest waste bin.</p> <p>Encourage everyone to keep hands away from the eyes, mouth and nose.</p>
Confirmed Covid 19 on site or family member of someone on site	<ul style="list-style-type: none"> Contract or spread of Covid-19 	H	<p>Checks made with all workforce on-site daily whether any family members or themselves are suffering any symptoms connected with COVID-19,</p> <p>For anyone suffering from symptoms or that has been in isolation from COVID-19 the 'return to work' procedure will be completed before returning / entering site.</p>	<p>Any person that has a high temperature, persistent cough or any other symptoms of COVID-19 should not travel or turn up to site for work. They must follow the self-isolating guidance issued by govt.</p> <p>Anyone in contact with the individual confirmed with Covid 19 must self-isolate for 7 days or 14 days minimum or as government instructions.</p>



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				<p>Procedure if someone falls ill onsite:</p> <ul style="list-style-type: none"> • Inform the supervisor and ensure site management is made aware immediately • Return home immediately • Avoid touching anything • Cough and sneeze into a tissue and place in the bin, or use the crook of their elbow if no tissue available
Environmental Issues	<ul style="list-style-type: none"> • Generating infectious waste (tissues, gloves, face masks, clothing/ aprons, materials used for cleaning such as cloths) 		<p>Waste from potential cases(including disposable cloths and tissues):</p> <p>Must be put in a plastic rubbish bag and tied when full.</p> <p>The plastic bag must then be placed in a second bin bag and tied (double bagged)</p> <p>It must be put in a suitable and secure contaminated waste bin, to be retained for 72 hours and then disposed of as normal waste. place and marked for storage until the individual's test results are known.</p> <p>Waste must be stored safely and kept away from children.</p>	<p>The correct bagging procedures i.e double bagging will be adhered to at all times by the full-time on-site cleaner.</p> <p>Waste contractor will be contacted straight away as to uplift any overflow of waste and empty bins. This will be monitored and if required additional bins may be brought in.</p> <p>If anyone displays symptoms the site to be closed immediately and all their PPE / waste will be double bagged / controlled as per protocol and removed from site. All areas of site will be deep cleaned and inspected / signed off before works recommence.</p>

NOTE: With control measures implemented, the risk rating is LOW